

CHATTANOOGA CITY COUNCIL
STRATEGIC PLANNING MEETING
J.B. COLLINS CONFERENCE ROOM
11/19/19 RECAP

- I. Call to Order: The meeting was called to order at 1:40 p.m. by Chairman Oglesby. A quorum was present, including Vice-Chairman Henderson and Councilpersons Berz, Byrd, Gilbert, Ledford, Mitchell and Smith. Councilwoman Coonrod was not present at this meeting. The assigned attorney was Mr. Noblett. Council staff present was Ms. Gwyn. Mayor's staff attending was Ms. Sullivan, Mr. Sammons, Ms. Lowdermilk, Ms. Satterfield and Ms. Albright. Other city staff attending was Ms. Madison, Ms. Jackson, Ms. Williams, Ms. Allen, Mr. Bridger, Mr. Moreland, Mr. Frizzell and Mr. Payne. Also in attendance were two members of the community and three members of Media.
- II. Performance Update/Review Needs – Mr. Moreland gave a presentation demonstrating how to locate the ChattaData dashboard, how to research top-line measurements and how employees may use the internal site for research. Ms. Sullivan discussed the performance metrics distributed in each councilperson's that is reviewed monthly with departments and the "Performance Week" with department administrators.
 - A. Discussions: Discussion ensued about 311 response times reported in the performance metrics and ways to improve responses. Mr. Frizzell spoke on the ways in which 311 are managing response times. Mr. Moreland also discussed the process by which measurements are determined for reporting.
 - B. Follow-up: Councilwoman Berz asked the Council to let her know the information they may need by 12/3 for performance reporting and budgeting. Councilwoman Berz will add Councilman Mitchell's question about 311 methods of response to her notes for follow-up.
- III. Assembly Room Proposal: Mr. Holland discussed the proposed design changes for the Assembly Room and the security concerns prompting the proposed design. He also asked to the Council to send any design recommendations to him and the project team. Mr. Payne will consult with CPD regarding security and accessibility. Discussion ensued about installing a metal detector at the main doors. Councilman Ledford offered to send his design recommendations to Mr. Holland and the Council. Mr. Holland will have an estimate for Chairman Oglesby at the 12/3 Strategic Planning meeting.
- IV. Council Agenda for 11/19
 - A. 3:00 p.m. Agenda Session
 1. Items VI(a) through VI(d) – Councilman Mitchell questioned if these abandonment ordinances regarding sewer easements needed public hearings. Mr. Noblett informed the Council that these ordinances do not require public hearings.
 2. Item VII(f) - Mr. Noblett clarified the purpose of the resolution regarding the Police Advisory and Review Committee and the July 7, 2020 date listed in the resolution. He also informed the Council that the committee will not dissolve if the charter amendment does not pass. Councilman Gilbert requested that the Council submit recommended changes to the charter amendment prior to July 2020.
 3. Item VII(i) - Mr. Holland discussed an elevator shaft and room found at the Lupton City Mills site. Mr. Payne discussed the change order requested to abate the friable asbestos found in the elevator shaft.

4. Public Works Item – Ms. Sullivan informed the Council that a Public Works item had been added to the 11/19 agenda. Mr. Noblett confirmed that a new agenda was posted at 1:30 p.m. today that reflected that just-added item.
 5. Committees: ECD (re: Economic Impact Plan for TIF Application - former Tubman site)
 6. Department Report: (None)
 7. Presentations: (None)
- B. 6:00 p.m. Special Presentations: (None)
- C. 6:00 p.m. Council Meeting/Order of Business (No further information needed)

V. Council Agenda for 11/26: CANCELLED

VI. Council Agenda for 12/3

- A. 1:30 p.m. Strategic Planning
 1. **Quarterly Capital Projects Report – Justin Steinmann**
 2. BFO Process – Committee Updates
 3. Assembly Room Update (re: Estimate)
- B. 3:00 p.m. Agenda Session
 1. Item VI(b) - Councilman Mitchell is still working with the Applicant and Mr. Bridger on this deferred rezoning item.
 2. Chairman Oglesby informed the Council that an item regarding stormwater fees would be added to the 12/3 agenda. Mr. Noblett clarified that it would be added under the “Other Business” section of the agenda.
 3. Committees: Planning and Zoning / Public Works and Transportation
 4. Department Report: (None)
- C. 6:00 p.m. Special Presentation: (None)
- D. 6:00 p.m. Council Meeting/Order of Business (No further information needed)

VII. Other Business

- A. Admin. Items under Future Consideration 12/3 & Beyond: Ms. Sullivan asked the Council about waiving its rules for submission of agenda items due by 12/17 since the Council will not meet until 1/7 agenda. She was concerned that, without waiving the Council rules, departments would have to submit agenda items three weeks prior to the 1/7 meeting instead of the required two weeks. Discussion ensued, wherein Mr. Noblett agreed to ensure publication of the 1/7 Council agenda by 12/23.
- B. Update on 911 Employees/Concerns: Councilman Gilbert asked for information by 12/3 regarding 911 personnel concerns previously discussed. Ms. Sullivan will work with Ms. Madison and Ms. Moultrie for an update and will report back to the Council.
- C. **Meeting with Hamilton County Delegation: 12/12 at 8:00 a.m.; conference room**
- D. Pending Presentations/Educational Sessions:
 1. Land Bank Update – 12/10 Strategic Planning; Chairman Oglesby asked the Council to submit their questions to Ms. Williams as soon as possible.
 2. Brownfields Update – 12/17 Strategic Planning; Chairman Oglesby asked the Council to submit their questions to Ms. Williams as soon as possible.
 3. **Steep Slopes Tour – 12/17 from 10:00 a.m. to 12:00 p.m.; lunch in conference room**
- E. Pending Legislative Matter: Charter Amendment & Referendum (re: Police Advisory and Review Committee)

F. Board Appointments: (No further information needed)

1. Board of Sign Appeals (District 7)
2. Community Development Advisory (District 1)
3. Office of Multicultural Affairs (Districts 1 & 3)
4. Sports Authority (Districts 3 & 7)
5. Youth and Family Development (Districts 2, 5 & 8)

IV. Attorney/Client Privilege Meeting (Closed Session)

V. Adjournment